

## **IHDA Homebuyer/Rehabilitation Program Checklist of Required Interview Documents**

The documents listed are required as part of the application process for the IHDA Homebuyer/Rehabilitation program.

Please keep in mind:

- The approval process is faster when original documents (check stubs, award letters, etc.) are provided prior to the interview.
- Documents are needed for everyone 18 or older living in the home.
- Each homeowner's financial situation is different and may require HomeStart to ask for additional documents.

### **Income Information (when applicable)**

- ☐ Two months of pay check stubs
- ☐ Social Security Award Letter
- ☐ Court Ordered Child Support statement
- ☐ Any other documents demonstrating income

### **Tax Information**

- ☐ Most recent Federal tax return (last 2 if self-employment income)
- ☐ Most recent State tax return (last 2 if self-employment income)
- ☐ W-2 Statements
- ☐ If you do not have tax returns or W-2's, please complete the 4506-T included in the application packet.

### **Other Information**

- ☐ Three most recent checking account statements
- ☐ Illinois ID or Illinois Driver's License
- ☐ Social Security Card (Borrower(s) only)
- ☐ Letter from doctor, if modifications are needed for an elderly or physically disabled household member.
- ☐ Divorce decree
- ☐ Preapproval letter from Lender, if applicable
- ☐ Contract for Purchase, if applicable. A complete Contract for Purchase includes the Notice to Seller, Lead Based Paint Disclosure, and all signatures (Realtors, Buyer, and Seller).
- ☐ Termite Inspection, if applicable

### **If additional funds are awarded through the City of Rockford for acquisition and/or rehabilitation, the following additional items will be required:**

- ☐ An additional three checking statements to ensure six total are available to be reviewed.
- ☐ One most recent statement on all savings accounts, including Certificate of Deposits, IRA's, 401(k) and stocks, etc.
- ☐ Documentation of assets owned, such as statement indicating the cash value of a life insurance policy, an assessment of any property owned, etc.